

HOUSING OPPORTUNITIES OF SW WASHINGTON BOARD OF COMMISSIONERS WORKSHOP

Monday, September 25, 2017 at 3:00 p.m.
820 11th Ave., Longview, WA.

Minutes to Budget Workshop

Chairperson Nolte called the meeting to order at 3:00 PM

Present

Chair, Floyd "Gus" Nolte
Vice Chair, Linda Brigham
Commissioner, Bruce Fischer
Commissioner, Wayne Ostermiller

Absent

Commissioner, Lori Bashor-Sarancik
Commissioner, Peter Bennett

Secretary, Chris Pegg

Staff

Becky Phillips, Finance Manager
Katie Bonus, Asset Manager
Vickie Rhodes, Housing Programs Supervisor
Jon Dieter, Director of Community Services
Martin Parrao, Accounting Specialist
Ariana Anderson, Administrative Assistant

Guests

None present

OPPORTUNITY FOR PUBLIC DISCUSSION: There was no public present.

BOARD DISCUSSION:

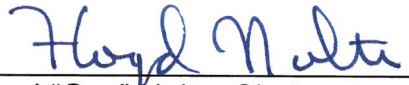
Finance Manager, Becky Phillips, presented the draft FY2018 budget. The budget includes a 2% increase in wages; a 5% estimated increase in benefits, an estimated 76% proration for Housing Choice Administrative fees, and a 3% increase in overall expenses. There are no development fees included in the revenues. Staff is recommending a conservative budget because there are too many unknowns in the federal budget discussions at this time. Department heads presented department assumptions and budget recommendations. The Board asked several questions about proposed actions if administrative fees are reduced. Housing Program Supervisor, Vickie Rhodes responded that the budget for this program is already very tight and the only place to cut if it becomes necessary is in staffing. There were no further questions.

Chairperson Nolte adjourned the budget workshop at 3:55 p.m. with no action taken.


Respectfully submitted by:

CHRISTINA M. PEGG, Chief Executive Officer

BOARD APPROVAL OF MINUTES



Floyd "Gus" Nolte, Chairperson



Attest: Christina M. Pegg, Secretary