

LONGVIEW HOUSING AUTHORITY BOARD OF COMMISSIONERS REGULAR MEETING

Monday, August 24, 2015 at 4:00 p.m.

820 11th Avenue

Longview, WA

Minutes to Regular Meeting

Vice-Chairperson Brigham called the meeting to order at 4:00 PM

Present

Vice Chair, Linda Brigham
Commissioner, Peter Bennett
Commissioner, Bruce Fischer
Commissioner, Wayne Ostermiller
Secretary, Chris Pegg

Absent

Chair, Lori Bashor-Sarancik

Staff Present

Housing Programs Supervisor, Vickie Rhodes, Asset Manager, Katie Bonus, Director of Community Services, Jon Dieter

CHANGES TO THE AGENDA – Secretary Pegg added an item to New Business – Approval of out-of-state Travel to national NAHRO Conference for CEO Christina Pegg.

OPPORTUNITY FOR PUBLIC DISCUSSION –No comments.

CONSENT AGENDA

Commissioner Fischer moved to approve the Consent Agenda as presented.
Commissioner Bennett seconded the motion.

Discussion:

There was no discussion.

Motion passed unanimously.

BOARD COMMITTEE REPORTS: The Finance Committee did not meet this month.

CHAIRMAN AND SECRETARY REPORTS:

Secretary Pegg reported on the following items:

- "Lead the Way", a new information resource from HUD for Commissioners and Executive staff
- the newly updates Association of Washington Housing Authorities brochure
- Update on health status of Tom Drake, Director of Finance

- Update on new staff hires.
- Participation in recent housing meetings throughout the jurisdiction.

INTRODUCTION OF STAFF

Secretary Pegg introduced Kristopher North – VIP Case Manager.

UNFINISHED BUSINESS

CONTINUATION OF STRATEGIC PLANNING DISCUSSION: Board members and staff discussed progress to date on the draft strategic plan and selected a name to be researched and vetted. Board members and staff agreed to review the draft plan, current list of partners and recommended priorities for action for the coming two years and provide feedback by Friday, August 28th. No action was taken.

NEW BUSINESS

BOARD ACTION: Request to project base vouchers in Lewis County

Brett Mitchell, Executive Director of Reliable Enterprises in Centralia, WA made a presentation to the Board about a project under development that if funded, will be named Reliable Homes. The project as currently planned, will include 36 1 bedroom apartments. 1 unit will be a manager's unit. The target population will include homeless individuals, developmental disabilities, mental illness, Veterans and like populations. The project will have full-time service coordination.

A motion was made by Commissioner Fischer to approve the request from Brett Mitchell, Executive Director of Reliable Enterprises, to project base up to 35 vouchers to Reliable Homes if funded. Commissioner Ostermiller seconded the motion.

Discussion:

Board members asked several questions to clarify how services will be provided. They also requested background information on Reliable Enterprises. The issue of need was also addressed.

Motion passed unanimously.

BOARD ACTION: Request for approval of out-of-state travel for CEO Christina Pegg to attend the national NAHRO conference in Los Angeles, CA

Commissioner Fischer moved to approve out-of-state travel and related expenses of approximately \$2800 for Christina Pegg to attend the national NAHRO conference in Los Angeles, CA from October 13-October 17, 2015. Commissioner Bennett seconded the motion.

Discussion:

Secretary Pegg provided background on NAHRO, the conference and the cost of attendance. She reminded the Board that out-of-state travel to other than Washington and Oregon requires Board approval if not included in the present budget. The conference is in FY2016, however it's necessary to register, reserve a hotel room and book flights prior to the end of the current fiscal year.

She also informed the Board that LHA's Landlord Liaison Program had also won a national NAHRO Award of Merit and has been nominated for a national Award of Excellence. She requested Board approval for Kehlor Kentos, the staff member responsible for the program, to attend the conference and accept the award if selected.

Commissioner Fischer agreed to amend his motion to include approval for Kehlor Kentos to attend as well if the program is selected for an Award of Excellence. Commissioner Bennett agreed to the amendment.

Motion passed unanimously.

EXECUTIVE SESSION: None scheduled.

SCHEDULING OF NEXT REGULAR MEETING:

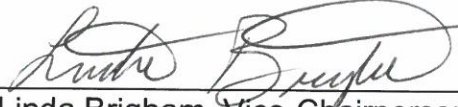
September 28th, 2015

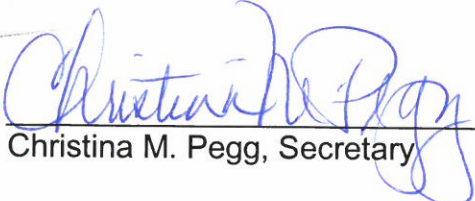
There being no further business to discuss, Vice-Chairperson Brigham adjourned the board meeting at 6:00 pm.

Respectfully submitted by:

CHRISTINA M. PEGG,
Chief Executive Officer

BOARD APPROVAL OF MINUTES


Linda Brigham, Vice-Chairperson


Attest: Christina M. Pegg, Secretary