

**LONGVIEW HOUSING AUTHORITY
BOARD OF COMMISSIONERS REGULAR MEETING**

Monday, July 27nd, 2015 at 4:00 p.m.

820 11th Avenue

Longview, WA

Minutes to Regular Meeting

Chairperson Bashor-Sarancik called the meeting to order at 4:00 PM

Present

Chair, Lori Bashor-Sarancik
Vice Chair, Linda Brigham
Commissioner, Bruce Fischer
Commissioner, Wayne Ostermiller
Secretary, Chris Pegg

Absent

Commissioner, Peter Bennett

Staff Present

Housing Programs Supervisor, Vickie Rhodes, Asset Manager, Katie Bonus, Director of Community Services, Jon Dieter, Joey Wardell, Tawni Jacobson

Public Present

Teresa Purcell, Purcell Public Affairs

CHANGES TO THE AGENDA – None.

OPPORTUNITY FOR PUBLIC DISCUSSION –No comments.

CONSENT AGENDA

Commissioner Fischer moved to approve the Consent Agenda as presented.
Commissioner Brigham seconded the motion.

Discussion:

Commissioner Fischer reported he had visited all of the properties owned and managed by LHA during the past month. All properties looked nice and appeared to be managed well.

Motion passed unanimously.

BOARD COMMITTEE REPORTS: The Finance Committee did not meet this month.
Secretary Pegg reported there was no unusual activity this month.

CHAIRMAN AND SECRETARY REPORTS:

Chairperson Bashor Sarancik reported that Commissioner Leary submitted her resignation from the Board due to work conflicts. Secretary Pegg will notify the City of Longview so that a new selection process can begin.

Secretary Pegg reported on the following items:

- recent tour of the Stratford by Senator Cantwell's District Director, Dena Horton. –
- the decision to move forward with development of the Veterans Employment Services dept. –
- a recent request to project base vouchers to a new development project in Lewis County serving homeless clients, including Veterans. Reliable Enterprises is the sponsor and owner of the proposed project. They will be attending the August board meeting to make a presentation to the Board. –
- the kickoff of the annual Operation School Days event in Woodland. Donated funds are used to provide backpacks with all of the necessary school supplies as children return to school. In years past, sufficient funds were donated to provide coats and vouchers for haircuts as well.
- the current status of federal and state budgets.

INTRODUCTION OF STAFF

Secretary Pegg introduced the 2 new Employees of the Year – Tawni Jacobson and Joey Wardell. Employees are nominated by their peers and winners were announced at the annual staff appreciation breakfast provided by the management team. This year 14 nominations forms were received. Both employees provided background about their tenure with the agency and job responsibilities.

UNFINISHED BUSINESS

CONTINUATION OF STRATEGIC PLANNING DISCUSSION: Teresa Purcell of Purcell Public Affairs led the Board and staff through a discussion to clarify next steps in the planning process. The Board discussed the list of possible names provided by staff and requested that a shortened list be emailed out for consideration. Ms. Purcell committed to providing a draft strategic planning document prior to the next board meeting for review and discussion during the August board meeting.

NEW BUSINESS

BOARD ACTION: Approval of Resolution 15-12: Amending the Annual Budget to include increased Administrative fee funding and related expenses.

A motion was made by Commissioner Fischer to approve Resolution 15-12 amending the annual budget as recommended. Commissioner Brigham seconded the motion.

Discussion:

Secretary Pegg reported on the recent notice from HUD provided additional administrative fee funding through December 2015. She discussed staff plans for utilization of the funds. Discussion followed.

Motion passed unanimously.

EXECUTIVE SESSION: None scheduled.

SCEDULING OF NEXT REGULAR MEETING:

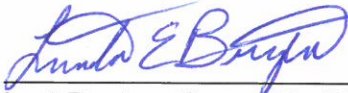
August 24, 2015

There being no further business to discuss, Chairperson Bashor Sarancik adjourned the board meeting at 6:00 pm.

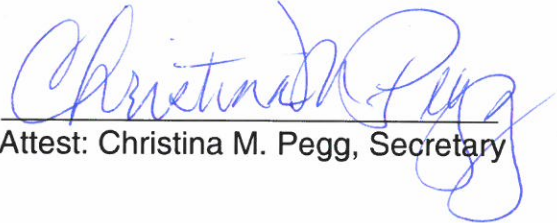
Respectfully submitted by:

CHRISTINA M. PEGG,
Chief Executive Officer

BOARD APPROVAL OF MINUTES



Lori Bashor Sarancik, Chairperson



Attest: Christina M. Pegg, Secretary