

**HOUSING OPPORTUNITIES OF SW WASHINGTON
BOARD OF COMMISSIONERS REGULAR MEETING**

May 23, 2016

Monday, at 4:00 PM

820 11th Avenue

Longview, WA.

Minutes to Regular Meeting

Chairperson Bashor-Sarancik called the meeting to order at 4:07 PM.

Present

Absent

Commissioners

Lori Bashor-Sarancik, Chair
Brigham, Vice Chair
Floyd "Gus" Nolte, Commissioner
Chris Pegg, Secretary, CEO

Peter Bennett, Commissioner
Linda Wayne Ostermiller, Commissioner
Bruce Fischer, Commissioner

Staff

Vickie Rhodes, Housing Programs Manager
Katie Bonus, Asset Manager
Jon Dieter, Director of Community Services
Becky Phillips, Finance Manager
Gary G. Gray, Admin. Asst.

Guests

CHANGES AND ADDITIONS TO THE AGENDA: Secretary Pegg requested that 2 more Write Offs of Uncollectable Accounts be added to the agenda.

PUBLIC COMMENT: No comments

BOARD COMMITTEE REPORTS: Finance Committee – There was no meeting this month

CONSENT AGENDA:

- Approve Minutes of March 28, 2016 Regular Board Meeting
- Approve March 2016 Vouchers As Paid
- Approve March 2016 Write Off of Uncollectible Debts
- Approve March 2016 Financial Reports
- Approve Lilac Place March 2016 Vouchers As Paid
- Approve Lilac Place March 2016 Financial Reports

Commissioner Nolte moved to approve Consent Agenda as presented.

**Commissioner Brigham seconded the motion.
Discussion – None
Motion passed unanimously.**

CHAIRMAN AND SECRETARY REPORTS:

Secretary Pegg updated the Board on the following topics:

- The request to speak at the Woodland Chamber of Commerce scheduled for June 28, 2016;
- the request for funding and/or supplies for this years' Operation School Days event;
- her upcoming presentation at the PNRC-NAHRO Annual Conference in SeaTac;
- Nomination of the agency for the Kelso Longview Chamber of Commerce Pillars of Strength Award;
- Progress on the Homeless youth outreach and shelter development;
- Progress on the Joint Pacific County Housing Authority 10th St. project; and,
- the upcoming National NAHRO Summer Conference scheduled for July 15-17 in Portland, OR.

PUBLIC HEARING: HUD Annual Plan

Chairperson Bashor-Sarancik opened the Public Hearing on the HUD Annual Plan at 4:10 p.m. No public comments were received. The Chairperson closed the public hearing at 4:12 p.m.

NEW BUSINESS:

Approval of Resolution 16-09: HUD Annual Plan for Fiscal Year 2017

Housing Assistance Programs Manager, Vickie Rhodes, reviewed the Annual Plan for 2017 with the Board. She answered all questions satisfactorily.

Commissioner Nolte moved to approve Resolution 16-09 as presented. Commissioner Brigham seconded the motion. There was no further discussion. Motion carried unanimously.

Approval to set purchasing limit of \$100 for the Rent Well Coordinator

Director of Community Services, Jon Dieter, discussed the need to establish a purchasing limit for the Rent Well Coordinator. He provided an explanation of the job of the Rent Well Coordinator which includes conducting Rent Well classes and the cost associated with this work. Finance Manager, Becky Phillips, informed the Board that Board approval is required to set all purchasing limits.

Commissioner Nolte moved to approve a purchasing limit of \$100 for the Rent Well Coordinator. Commissioner Brigham seconded the motion. There was no further discussion. Motion carried unanimously.

EXECUTIVE SESSION: None Scheduled

SCHEDULING OF NEXT REGULAR MEETING:

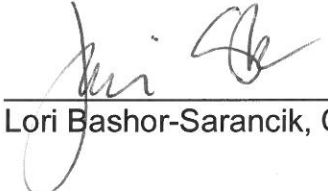
Next Regular Board Meeting scheduled for June 27, 2016.

There being no further business to discuss, Chairperson Bashor-Sarancik adjourned the board meeting at 4:25 PM.

Respectfully submitted by:

CHRISTINA M. PEGG
Secretary

BOARD APPROVAL OF MINUTES



Lori Bashor-Sarancik, Chairperson



Attest: Christina M. Pegg, Secretary