

**LONGVIEW HOUSING AUTHORITY
BOARD OF COMMISSIONERS SPECIAL MEETING**

Wednesday, May 27, 2015 at 4:00 p.m.

820 11th Avenue

Longview, WA

Minutes to Special Meeting

Chair Bashor Sarancik called the meeting to order at 4:00 PM

Present

Chair, Lori Bashor Sarancik
Vice Chair, Linda Brigham
Commissioner, Cosette Leary
Commissioner, Wayne Ostermiller
Commissioner, Bruce Fischer
Commissioner, Peter Bennett
Secretary, Chris Pegg

Absent

Staff Present

Katie Bonus, Vickie Rhodes, Jon Dieter, Tom Drake

CHANGES AND ADDITIONS TO THE AGENDA: None

Chair Bashor Sarancik requested introductions around the room to welcome the newest Commissioner, Cosette Leary.

OPPORTUNITY FOR PUBLIC DISCUSSION: No comments.

CONSENT AGENDA

Commissioner Ostermiller moved to approve the Consent Agenda as presented.
Commissioner Fischer seconded the motion.

Discussion:

None

Motion passed unanimously.

Public Hearing: Annual HUD Public Housing Agency Plan for FY2016:

Chair Bashor Sarancik opened the public hearing at 4:10. Although there were no public members present Board members discussed the purpose of the Annual Plan and comments received in writing. The public hearing was closed by the Chair at 4:15 pm.

BOARD COMMITTEE REPORT: Commissioner Fischer provided a brief update on the Finance Committee meeting. The Agency financial position is steadily improving although

staff remain concerned about future federal funding appropriations which are unknown at this time.

CHAIRMAN AND SECRETARY REPORTS:

Secretary Pegg reported on progress to date on research, interviews and survey responses received to date for the Strategic planning retreat scheduled for June 5th and 6th. She also distributed a new pre-audit document distributed by the WA State Auditor's Office that staff will be required to submit prior to the beginning of the audit. Secretary Pegg also informed the Board about the PRAIS award received from the Pacific NW Regional Council of the National Association of Housing and Redevelopment Officials (PNRC-NAHRO) for LHA's Landlord Incentive Program. The application has been submitted to National NAHRO for consideration for a national award of Excellence. Awards will be announced in October at the NAHRO National Conference.

INTRODUCTION OF STAFF – There was no staff introduction.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS:

1. BOARD ACTION: Approval of Resolution 15-10 Amending the Personnel Policy

A motion was made by Commissioner Fischer to approve Resolution 15-10 amending the Personnel Policy to include language coordinating sick leave with time loss payments in the event of an on-the-job injury. The motion was seconded by Commissioner Bennett.

Discussion:

Director of Finance Tom Drake reported this language was inadvertently left out of the Personnel Policy during the last major revision. Reinsertion of the language will provide clarity to staff.

Motion passed unanimously.

1. BOARD ACTION – Approval of Resolution 15-11: Annual HUD Public Housing Agency Plan for FY2016

2.

A motion was made by Commissioner Fischer to approve Resolution 15-08. Commissioner Ostermiller seconded the motion.

Discussion:

Vickie Rhodes, Housing Assistance Programs Manager, provided a detailed explanation of the purpose of the Annual Plan and went through each section of the document.

Motion passed unanimously.

EXECUTIVE SESSION: None scheduled.

Chair Bashor Sarancik adjourned the meeting at 5:10 p.m.

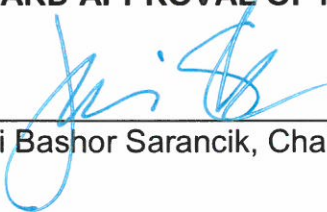
LHA STRATEGIC PLANNING WORKSHOP: June 5th, 4:00-7:30 pm and June 6th, 9:00 – 4:00 pm.

SCHEDULING OF NEXT REGULAR MEETING: June 22, 2015

Respectfully submitted by:

CHRISTINA M. PEGG, Chief Executive Officer

BOARD APPROVAL OF MINUTES



Lori Bashor Sarancik, Chairperson



Attest: Christina M. Pegg, Secretary